



# Havercroft Academy

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[www.havercroftacademy.org](http://www.havercroftacademy.org)

Associate Head: Hedd Williams  
Chair of LGB: Mike Ramsay

**24th October 2014**

Dear Parents / Carers

We have found over the past few weeks that there has been some confusion over children not knowing whether they will be collected on an evening by a parent/ carer or if the child is allowed to walk home unaccompanied by themselves. It is an expectation that children in Nursery, Reception, Yrs 1, 2 & 3 must be collected by a parent, carer or responsible adult. In Yr 4, 5 & 6 children can go home by themselves, if they are responsible enough, but we need to know what your arrangements are.

I would appreciate it if you would take a few moments to complete the slip below to let the academy know your preferences, regarding your child at hometime. (Please complete a separate form for each of your children.)

If we do not receive the slip back from you we will assume that your child is collected from the academy on an evening.

Yours sincerely,

Hedd Williams  
Co-Headteacher

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Child's name \_\_\_\_\_ Class \_\_\_\_\_

- My child can walk home unaccompanied.
- My child will be collected from school.
- My child attends the after school club on \_\_\_\_\_ days.

Signed \_\_\_\_\_ Dated \_\_\_\_\_