



Havercroft Academy

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14th July 2015

Dear Parents/Carers

Improving School Communications with ParentMail

From September we will be upgrading to ParentMail's latest platform.

The latest version of ParentMail helps make life for parents much easier; with a single account you can receive information, complete forms, book Parents' Evenings, respond to meetings and make payments to every school, club or nursery your children attend that also uses ParentMail.

For parents, one of the biggest benefits is that you can easily pick up school messages on your smartphone by downloading the free ParentMail App on Android or iOS.

To use the latest version of ParentMail all you need to do is verify your account. Over the next few weeks you will be sent either an email or text message from ParentMail, when you receive this please just follow the instructions below:

Mobile and Email registration:

Please click on the link from the text message or email and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

If you have any issues or queries with the process please contact Mrs Breedon in the school office as soon as possible.

Yours sincerely

Mrs Karen Wakefield
Headteacher