



Havercroft Academy

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www.havercroftacademy.org

Headteacher: Karen Wakefield
Chair of LGB: Mike Ramsay

25th September 2015

Dear Parents / Carers

I am sorry to have to inform you that due to illness Mrs Kitchen will not be in school for the next 4 weeks.

I am aware that the children in Year 6 had a disruptive year last year whilst they were in Year 5 and we have looked at every possible angle we can, to provide your child with the least disruption and to give them the best continuity during this time.

We have arranged for Mrs Helen Kilner to work with the children and Mrs Iveson for the following 4 weeks. Many of you may remember Mrs Kilner as she was the Year 5 teacher for a year before we became an academy. I will be working closely alongside the class and Mrs Kilner to make sure that the children get the very best education during their SAT's year.

If you have any questions, you can always make an appointment to see me.

Yours sincerely

Headteacher



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